



# 8th Annual San Francisco Plantation Spring Festival

## FRISCO FEST

### APPLICATION FORM FOR PARTICIPANTS

Festival Dates: Saturday & Sunday, March 12 & 13, 2011

DEADLINE FOR APPLICATION AND FEES: February 1, 2011

<b>Office Use Only:</b>	
Booth#	_____
<input type="checkbox"/> S	_____
<input type="checkbox"/> D	_____
<input type="checkbox"/> T	_____
<input type="checkbox"/> E	_____
<input type="checkbox"/> RV	_____
AMT.	_____
CK #	_____

BUSINESS NAME: \_\_\_\_\_

CONTACT: \_\_\_\_\_

MAIL ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

DAYTIME PH: \_\_\_\_\_ EVENING PH: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

CATEGORY:  Jewelry  Pottery  Candles  Paintings  Furniture  Garden  Edibles ( Jams, Spices, etc.)

CRAFT TYPE / DESCRIPTION: \_\_\_\_\_

### SPECIAL REQUIREMENTS:

ELECTRICITY REQUIRES ADDITIONAL FEE OF \$35 PER OUTLET, MUST BE PREPAID.

Limited Space & Not Available in all sections. Type of Equipment: \_\_\_\_\_

**Fri. Setup Time Request: 8 am – 5 pm** \_\_\_\_\_

ENTRY FEE, PAID IN FULL	BY 2/1/11 DUE DATE:	Postmarked AFTER 2/1/11:
SINGLE - 10' X 10' SPACE	\$85.00 _____	\$95.00 _____
DOUBLE - 10' X 20' SPACE	\$145.00 _____	\$155.00 _____
TRIPLE - 10' X 30' SPACE	\$210.00 _____	\$220.00 _____
ELECTRICITY: PER OUTLET	\$35.00 _____	\$35.00 _____
<b>TOTAL AMOUNT DUE:</b>	_____	_____

\*Self-Contained Motor-home request: (N/C) \_\_\_\_\_ ( \* Limited space )

*Send completed application and pictures along with full payment to:*

SAN FRANCISCO PLANTATION c/o Kim Fontenot  
POST OFFICE BOX 950  
GARYVILLE, LA 70051

**Make Checks Payable to San Francisco Plantation**

We will provide setup on Friday, March 11th 8:00 am until 4:00 pm. The plantation will have security on the grounds at all times from Friday morning until Sunday evening. There will be absolutely no driving on grounds on Saturday or Sunday. If you have heavy merchandise to unload, you must request a one-hour vehicle grounds pass for Friday. All booth rentals must provide their own shelter for both days. For further information, please contact Kim Fontenot, or Michelle Eddins at (985) 535-2341 and we look forward to seeing all of you.

Participant's not following rules above and attached rules will be asked to leave and will not be invited back to participate in future festivals. Must be hand made items. All payments for applications that are not accepted will be refunded. San Francisco Plantation reserves the right to refuse space to those who do not meet the requirements.

Participant(s) agree to indemnify, protect, defend, and hold harmless San Francisco Plantation ("SFP") and its employees, agents, officers, directors, contractors or any other affiliated party against all liabilities, obligations, claims, actions, suits, penalties, costs, expenses, losses, damages, or other disbursements incurred, including without limitation any associated attorney's fees, court costs or other legal expenses, for personal injury to or property damage of Participant(s), SFP, or any third party, resulting from Participant(s) actions under this agreement, regardless of how caused or by whom, except if caused by the gross negligence or willful misconduct of SFP, its employees; agents, officers, directors, and contractors.

**Applicant's Signature(s):**

\_\_\_\_\_



## SAN FRANCISCO PLANTATION SPRING FESTIVAL CRAFT ENTRY RULES SATURDAY, MARCH 12 & SUNDAY, MARCH 13, 2011

1. Booth rental is \$85.00 for a 10' x 10' space, \$145.00 for 10 x 20 space, and \$210.00 for 10 x 30 space. Total fee must accompany the application. Once accepted, an application is a commitment to the festival and there will be no refunds for any cancellations. The spaces are non-transferable. All applications must include pictures or samples of work. If application is postmarked after 2/1/11, rental prices will increase \$10 each.
2. **All items sold from craft booths must be handcrafted.** Mass produced items must be modified considerably by the crafter and will be reviewed for continued acceptance. San Francisco Plantation reserves the right to refuse space to applicants for any reason, including not meeting proper qualifications in order to participate in festival. In addition, our Secret Shoppers will be visiting all the booths during the festival to make sure all items meet proper qualification. Refunds will be made only to applicants not accepted for participation.
3. Artwork sales are limited to original artwork, limited edition signed prints, and matted and framed art. The sale of mass-produced, unframed art is not allowed.
4. There will be no exclusive rights on sale of any items. We will try to limit duplication.
5. There will be **no raffles** because of State Gaming Laws.
6. Festival Hours: 9 am – 5 pm on Saturday and Sunday.  
ALL BOOTHS MUST REMAIN SETUP DURING THESE HOURS!!  
SETUP: FRIDAY, MARCH 11th --- 8 am - 5 pm  
**YOU MUST REQUEST A FRIDAY SETUP TIME ON APPLICATION!!**  
Setup begins at 8:00 am for crafters and must be finished by 5 pm. Gates will open to vendors at 8 am on Friday, Saturday & Sunday. Vendors must wait for gates to be opened by Plantation Staff to enter grounds.
7. One Parking Pass per booth, there will be a special parking lot for vendors, NO parking on the grounds. Please fill out the FRIDAY SETUP blank with the time on the top portion of the application. Vehicles will NOT be allowed on the grounds for setup on Saturday or Sunday. Vendors that their booths back up to the plantation house will not be allowed to drive on the lawn. They will have to un-load and load from across the walkway.  
  
By 6:30 pm on Sunday all personal equipment & merchandise, including tents, to be removed Sunday night. Vendors that are not finished picking up by 6:30 pm will be fined \$ 25 per hour.
8. We have a limited number of electrical hook-ups. Requests must be made at time of application. This service determines your location on the grounds. There is a fee for this service, payable with application.
9. You are responsible for collecting and paying both parish & state sales tax. Necessary forms will be supplied. Rates for 2011 are 4.75% parish and 4% state tax.
10. This is an outdoor show and you must provide your own shelter, chairs, display, and supplies. No merchandise will be allowed on any fences.
11. Each 10' x 10' craft booth is entitled entrance of two people to festival grounds. Additional worker badges must pay regular admission. This fee will also apply for lost badges, which need to be replaced.
12. One parking pass will be furnished for each craft booth. A special limited parking area will be provided for exhibitors. Additional vehicles must use the public parking areas. Limited RV Parking for self-contained RV's only. Must make prior arrangements with plantation management for RV parking.
13. **NO animals or pets are allowed on grounds for liability purposes.**

**Important:** Above rules are set for the safety and success of our festival. Persons in violation on any of these rules shall be asked to leave and will not be invited back for future events.